

Council



Listening Learning Leading

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Date: 2 June 2023

Website: www.southoxon.gov.uk

Summons to attend a special meeting of Council

to be held on

MONDAY 12 JUNE 2023 AT 5.00 PM

at

MEETING ROOM 1, ABBEY HOUSE, ABBEY CLOSE, ABINGDON, OX14 3JE

Alternative formats of this publication are available on request. These include large print, Braille, audio cassette or CD, and email. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

Patrick Arran
Head of Legal and Democratic

Note: Please remember to sign the attendance register.

Agenda

1 Apologies for absence

To record apologies for absence.

2 Declarations of interest

To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests or any conflicts of interest in respect of items on the agenda for this meeting.

3 Urgent business and chair's announcements

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

4 Public participation

Members of the public who wish to address Council on the agenda items for this meeting must register to do so in writing or by email to democratic.services@southandvale.gov.uk no later than 5.00pm on Friday 9 June 2023.

5 Making the Tiddington with Albury Neighbourhood Development Plan (Pages 4 - 8)

To consider the recommendations of the Cabinet member for planning, made on 26 May 2023, regarding the neighbourhood plan for Tiddington with Albury following the referendum held on 4 May 2023.

The Individual Cabinet Member Decision is attached.

RECOMMENDATIONS:

1. To make the Tiddington with Albury Neighbourhood Development Plan, so that it becomes part of the council's development plan.
2. To authorise the head of policy and programmes, in consultation with the Cabinet member for planning and in agreement with the Qualifying Body - Tiddington with Albury Parish Council, to correct any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

6 Making the Culham Neighbourhood Development Plan (Pages 9 - 13)

To consider the recommendations of the Cabinet member for planning, made on 26 May 2023, regarding the neighbourhood plan for Culham following the referendum held on 4 May 2023.

The Individual Cabinet Member Decision is attached.

RECOMMENDATIONS:

1. To make the Culham Neighbourhood Development Plan, so that it becomes part of the council's development plan.
2. To authorise the head of policy and programmes, in consultation with the Cabinet member for planning and in agreement with the Qualifying Body - Culham Parish Council, to correct any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

Patrick Arran
Head of Legal and Democratic



Record of individual Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Anne Marie Simpson
Key decision?	No
Date of decision (same as date form signed)	26 May 2023
Name and job title of officer requesting the decision	Emma Wright Senior Planning Policy Officer (Neighbourhood)
Officer contact details	Tel: 07717 274696 Email: emma.wright@southandvale.gov.uk
Decision	<p>To recommend to Council:</p> <ol style="list-style-type: none"> 1. To make the Tiddington with Albury Neighbourhood Development Plan, so that it becomes part of the council's development plan. 2. To delegate to the Head of Policy and Programmes, in consultation with the appropriate Cabinet Member and in agreement with the Qualifying Body - Tiddington with Albury Parish Council, the correction of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.
Reasons for decision	<ol style="list-style-type: none"> 1. The making of the Tiddington with Albury Neighbourhood Development Plan (the Plan) would not breach, or otherwise be incompatible with, any EU or human rights obligations, including the following Directives: the Strategic Environmental Assessment Directive (2001/42/EC); the Environmental Impact Assessment Directive (2011/92/EU); the Habitats Directive (92/43/EEC); the Wild Birds Directive (2009/147/EC); the Waste Framework Directive (2008/98/EC); the Air Quality Directive (2008/50/EC); and the Water Framework Directive (2000/60/EC). In addition, no issues arise in respect of equality under general principles of EU law or any EU equality directive. In order to comply with the basic condition on the European Union legislation, South Oxfordshire District Council prepared a Strategic Environmental Assessment (SEA) screening (November 2021), which concluded that the Plan is unlikely to have a significant effect on the environment and therefore a full SEA is not required.

	<p>2. The Plan would not give rise to significant environmental effects on European sites. The council screened the Plan's potential impact on EU Special Areas of Conservation (SACs) and this was completed in November 2021. The HRA screening report concluded that the Plan would not have any likely significant effects on the integrity of European sites in or around South Oxfordshire, either alone or in combination with other plans or programmes and that an Appropriate Assessment was therefore not required.</p> <p>3. The council is satisfied that the Plan is in all respects fully compatible with Convention rights contained in the Human Rights Act 1988. There has been full and adequate opportunity for all interested parties to take part in the preparation of the Plan and to make their comments known.</p> <p>Referendum</p> <p>4. A referendum relating to the adoption of the Tiddington with Albury Neighbourhood Development Plan was held on Thursday 4 May 2023.</p> <p>5. The question which was asked in the Referendum was: <i>'Do you want South Oxfordshire District Council to use the Neighbourhood Plan for Tiddington with Albury to help it decide planning applications in the neighbourhood area?'</i></p> <p>6. The result was as follows:</p> <ul style="list-style-type: none"> a. Yes = 178 votes (80.9%) b. No = 40 votes (18.2%) (Unmarked/void = 0.9%) c. Turnout = 44.1% <p>7. The majority of local electors who voted, voted in favour of the Plan; therefore, the Tiddington with Albury Neighbourhood Development Plan has become part of the council's development plan.</p> <p>8. As the Plan was approved at the local referendum and the council is satisfied that the making of the Plan would not breach, or otherwise be incompatible with, any EU or human rights obligations, the council is required to make the Tiddington with Albury Neighbourhood Development Plan so that it continues to be part of the council's development plan.</p>
<p>Alternative options rejected</p>	<p>The council's options are limited by statute. Paragraph 38A (4)(a) of the Planning and Compulsory Purchase Act 2004 sets out that the council must make a neighbourhood plan if more than half of those voting at the referendum have voted in favour of the plan being used to help decide planning applications in the plan area.</p> <p>The only circumstance where the district council should not make this decision is where the making of the plan would breach, or would otherwise be incompatible with, any EU obligation or any of the</p>

	<p>Convention rights (within the meaning of the Human Rights Act 1998).</p> <p>Section 3 of the Neighbourhood Planning Act 2017, which came into force on 19 July 2017, amends section 38 of the Planning and Compulsory Purchase Act 2004 to ensure that neighbourhood plans have full legal effect once they have passed their local referenda. In the very limited circumstances that the council might decide not to make the neighbourhood development plan, it will cease to be part of the development plan for the area.</p> <p>In this case, the referendum result was in favour of the plan, and so the Tiddington with Albury Neighbourhood Development Plan has become part of the council's development plan. For the reasons set out in paragraphs 1 to 3, the council is satisfied that the Tiddington with Albury Neighbourhood Development Plan would not breach or be incompatible with EU obligations or human rights legislation.</p>
Climate and ecological implications	<p>The Plan contributes to the achievement of sustainable development. Sustainable development can be summarised as meeting the needs of the present without compromising the ability of future generations to meet their own needs.</p> <p>In terms of climate and ecological implications, the Plan seeks to have a positive impact, containing an objective concerned with protecting and enhancing the quality, character and local distinctiveness of the historically and ecologically important natural landscape and environment, and minimising the impact of any development on the surrounding countryside, landscape and ecosystems. The plan also contains a Nature Recovery policy (TwA1) with the purpose of promoting nature recovery, sustainable movement and for mitigating climate change.</p>
Legal implications	<p>The legal implications are set out elsewhere in the report on the basis of which it is considered that the council should now proceed to make the Tiddington with Albury Neighbourhood Development Plan. The process undertaken and proposed accords with planning legislation.</p>
Financial implications	<p>The Government makes funding available to local authorities to help them meet the cost of their responsibilities around neighbourhood planning. A total of £20,000 can be claimed for each neighbourhood planning area. In the case of neighbourhood plan reviews, a local planning authority may make only one claim for substantive modifications to a specific neighbourhood plan in their area within each 5-year window from the date that plan was first made. The council becomes eligible to apply for this additional grant once the council issue a decision statement detailing the intention to send the plan to referendum.</p> <p>Any costs incurred in the formal stages in excess of Government grants is borne by the council. Staffing costs associated with supporting community groups and progressing neighbourhood plans through the formal stages are funded by the council. It is expected that costs associated with progressing this neighbourhood plan can be met from within the existing neighbourhood planning budget.</p>
Other implications	<p>The council is required to comply with the statutory requirements (to consider whether the Tiddington with Albury Neighbourhood Development</p>

	Plan should be made following successful local referendum), which this recommendation seeks to achieve. In view of the considerations referred to elsewhere in this report, as the majority of those voting have voted in favour of the plan at its local referendum, a decision not to make the plan would place the council at risk of a legal challenge.			
Background papers considered	<ol style="list-style-type: none"> 1. Tiddington with Albury Neighbourhood Development Plan and supporting documents 2. National Planning Policy Framework (2021) 3. National Planning Policy Guidance (July 2014 and subsequent updates) 4. South Oxfordshire Local Plan 2035 5. South Oxfordshire SEA/HRA Screening Statement 6. Representations submitted in response to the Tiddington with Albury Neighbourhood Development Plan 7. Relevant Ministerial Statements 			
Declarations/ conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None			
List consultees		Name	Outcome	Date
	Ward councillor	Councillor Tim Bearder: Forest Hill and Holton	No comment.	19/5/23
	Legal legal@southandvale.gov.uk	Patrick Arran	Cleared.	23/5/23
	Finance Finance@southandvale.gov.uk		No comment.	19/5/23
	Human resources hradminandpayroll@southandvale.gov.uk	HR Admin and Payroll Team	No comment.	18/5/23
	Strategic property Property@southandvale.gov.uk	Christopher Mobbs	No comment.	11/5/23
	Climate and biodiversity climateaction@southandvale.gov.uk	Jessie Fieth	No comments – support.	11/5/23
	Diversity and equality equalities@southandvale.gov.uk	Lynne Mitchell	No comment.	11/5/23
	Health and safety healthandsafety@southandvale.gov.uk		No comment.	19/5/23
	Risk and insurance risk@southandvale.gov.uk	Yvonne Cutler Greaves	No comment.	22/5/23

	Communications communications@southandvale.gov.uk		No comment.	19/5/23
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	n/a			
Has this been discussed by Cabinet members?				
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature Councillor Anne-Marie Simpson Date 26 May 2023			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 26 May 2023	Time: 12:50
Date published to all councillors	Date: 26 May 2023	
Call-in deadline	Not applicable as this is not a key decision.	

Record of individual Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Anne Marie Simpson
Key decision?	No
Date of decision (same as date form signed)	26 May 2023
Name and job title of officer requesting the decision	Emma Wright Senior Planning Policy Officer (Neighbourhood)
Officer contact details	Tel: 07717 274696 Email: emma.wright@southandvale.gov.uk
Decision	<p>To recommend to Council:</p> <ol style="list-style-type: none"> 1. To make the Culham Neighbourhood Development Plan, so that it becomes part of the council's development plan. 2. To delegate to the Head of Policy and Programmes, in consultation with the appropriate Cabinet Member and in agreement with the Qualifying Body - Culham Parish Council, the correction of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.
Reasons for decision	<ol style="list-style-type: none"> 1. The making of the Culham Neighbourhood Development Plan (the Plan) would not breach, or otherwise be incompatible with, any EU or human rights obligations, including the following Directives: the Strategic Environmental Assessment Directive (2001/42/EC); the Environmental Impact Assessment Directive (2011/92/EU); the Habitats Directive (92/43/EEC); the Wild Birds Directive (2009/147/EC); the Waste Framework Directive (2008/98/EC); the Air Quality Directive (2008/50/EC); and the Water Framework Directive (2000/60/EC). In addition, no issues arise in respect of equality under general principles of EU law or any EU equality directive. In order to comply with the basic condition on the European Union legislation, South Oxfordshire District Council prepared a Strategic Environmental Assessment (SEA) screening (January 2022), which concluded that the Plan is unlikely to have a significant effect on the environment and therefore a full SEA is not required. 2. The Plan would not give rise to significant environmental effects on

	<p>European sites. The council screened the Plan's potential impact on EU Special Areas of Conservation (SACs) and this was completed in January 2022. The HRA screening report concluded that the Plan would not have any likely significant effects on the integrity of European sites in or around South Oxfordshire, either alone or in combination with other plans or programmes and that an Appropriate Assessment was therefore not required.</p> <p>3. The council is satisfied that the Plan is in all respects fully compatible with Convention rights contained in the Human Rights Act 1988. There has been full and adequate opportunity for all interested parties to take part in the preparation of the Plan and to make their comments known.</p> <p>Referendum</p> <p>4. A referendum relating to the adoption of the Culham Neighbourhood Development Plan was held on Thursday 4 May 2023.</p> <p>5. The question which was asked in the Referendum was: <i>'Do you want South Oxfordshire District Council to use the Neighbourhood Plan for Culham to help it decide planning applications in the neighbourhood area?'</i></p> <p>6. The result was as follows:</p> <ul style="list-style-type: none"> a. Yes = 117 votes (84.2%) b. No = 18 votes (12.9%) (Unmarked/void = 4 (2.9%)) c. Turnout = 44.8% <p>7. The majority of local electors who voted, voted in favour of the Plan; therefore, the Culham Neighbourhood Development Plan has become part of the council's development plan.</p> <p>8. As the Plan was approved at the local referendum and the council is satisfied that the making of the Plan would not breach, or otherwise be incompatible with, any EU or human rights obligations, the council is required to make the Culham Neighbourhood Development Plan so that it continues to be part of the council's development plan.</p>
<p>Alternative options rejected</p>	<p>The council's options are limited by statute. Paragraph 38A (4)(a) of the Planning and Compulsory Purchase Act 2004 sets out that the council must make a neighbourhood plan if more than half of those voting at the referendum have voted in favour of the plan being used to help decide planning applications in the plan area.</p> <p>The only circumstance where the district council should not make this decision is where the making of the plan would breach, or would otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).</p> <p>Section 3 of the Neighbourhood Planning Act 2017, which came into force</p>

	<p>on 19 July 2017, amends section 38 of the Planning and Compulsory Purchase Act 2004 to ensure that neighbourhood plans have full legal effect once they have passed their local referenda. In the very limited circumstances that the council might decide not to make the neighbourhood development plan, it will cease to be part of the development plan for the area.</p> <p>In this case, the referendum result was in favour of the plan, and so the Culham Neighbourhood Development Plan has become part of the council's development plan. For the reasons set out in paragraphs 1 to 3, the council is satisfied that the Culham Neighbourhood Development Plan would not breach or be incompatible with EU obligations or human rights legislation.</p>
Climate and ecological implications	<p>The Plan contributes to the achievement of sustainable development. Sustainable development can be summarised as meeting the needs of the present without compromising the ability of future generations to meet their own needs.</p> <p>In terms of the climate and ecological implications, the Plan seeks to have a positive impact, containing an objective concerned with protecting and improving the ecological value and connectivity of the green infrastructure assets of the village and wider parish. The Plan also contains a suite of environment policies, covering Nature Recovery and Climate Change (CUL7), Sustainable Travel (CUL8) and Zero Carbon Buildings (CUL9).</p>
Legal implications	<p>The legal implications are set out elsewhere in the report on the basis of which it is considered that the council should now proceed to make the Culham Neighbourhood Development Plan. The process undertaken and proposed accords with planning legislation.</p>
Financial implications	<p>The Government makes funding available to local authorities to help them meet the cost of their responsibilities around neighbourhood planning. A total of £20,000 can be claimed for each neighbourhood planning area. In the case of neighbourhood plan reviews, a local planning authority may make only one claim for substantive modifications to a specific neighbourhood plan in their area within each 5-year window from the date that plan was first made. The council becomes eligible to apply for this additional grant once the council issue a decision statement detailing the intention to send the plan to referendum.</p> <p>Any costs incurred in the formal stages in excess of Government grants is borne by the council. Staffing costs associated with supporting community groups and progressing neighbourhood plans through the formal stages are funded by the council. It is expected that costs associated with progressing this neighbourhood plan can be met from within the existing neighbourhood planning budget.</p>
Other implications	<p>The council is required to comply with the statutory requirements (to consider whether the Culham Neighbourhood Development Plan should be made following successful local referendum), which this recommendation seeks to achieve. In view of the considerations referred to elsewhere in this report, as the majority of those voting have voted in favour of the plan at its local referendum, a decision not to make the plan</p>

	would place the council at risk of a legal challenge.			
Background papers considered	<ol style="list-style-type: none"> 1. Culham Neighbourhood Development Plan and supporting documents 2. National Planning Policy Framework (2021) 3. National Planning Policy Guidance (July 2014 and subsequent updates) 4. South Oxfordshire Local Plan 2035 5. South Oxfordshire SEA/HRA Screening Statement 6. Representations submitted in response to the Culham Neighbourhood Development Plan 7. Relevant Ministerial Statements 			
Declarations/ conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None			
List consultees		Name	Outcome	Date
	Ward councillor	Councillor Sam Casey-Rerhaye: Sandford and the Wittenhams	No comment.	19/5/23
	Legal legal@southandvale.gov.uk	Patrick Arran	Cleared.	23/5/23
	Finance Finance@southandvale.gov.uk		No comment.	19/5/23
	Human resources hradminandpayroll@southandvale.gov.uk	HR Admin and Payroll Team	No comment.	18/5/23
	Strategic property Property@southandvale.gov.uk	Christopher Mobbs	No comment.	11/5/23
	Climate and biodiversity climateaction@southandvale.gov.uk	Jessie Fieth	No comments – support.	11/5/23
	Diversity and equality equalities@southandvale.gov.uk	Lynne Mitchell	No comment.	11/5/23
	Health and safety healthandsafety@southandvale.gov.uk		No comment.	19/5/23
	Risk and insurance risk@southandvale.gov.uk	Yvonne Cutler Greaves	No comments to add.	22/5/23
	Communications communications@southandvale.gov.uk		No comment.	19/5/23

Confidential decision? If so, under which exempt category?	No
Call-in waived by Scrutiny Committee chairman?	n/a
Has this been discussed by Cabinet members?	
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature Councillor Anne-Marie Simpson Date 26 May 2023

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 26 May 2023	Time: 12:50
Date published to all councillors	Date: 26 May 2023	
Call-in deadline	Not applicable as this is not a key decision.	